

| OMB APPROVAL | |
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STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

| | | |
|--|--|---|
| 1. Name and Address of Reporting Person* <u>SPURIO CHRIS</u> (Last) (First) (Middle) <u>C/O CBIZ, INC.</u> <u>6050 OAK TREE BOULEVARD SOUTH</u> (Street) <u>CLEVELAND OH 44131</u> (City) (State) (Zip) | 2. Issuer Name and Ticker or Trading Symbol <u>CBIZ, Inc. [CBZ]</u> | 5. Relationship of Reporting Person(s) to Issuer (Check all applicable) Director 10% Owner <input checked="" type="checkbox"/> Officer (give title below) Other (specify below) <u>President, Financial Services</u> |
| | 3. Date of Earliest Transaction (Month/Day/Year) <u>02/11/2021</u> | |
| | 4. If Amendment, Date of Original Filed (Month/Day/Year) | |

Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned

| 1. Title of Security (Instr. 3) | 2. Transaction Date (Month/Day/Year) | 2A. Deemed Execution Date, if any (Month/Day/Year) | 3. Transaction Code (Instr. 8) | | 4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5) | | | 5. Amount of Securities Beneficially Owned Following Reported Transaction(s) (Instr. 3 and 4) | 6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 7. Nature of Beneficial Ownership (Instr. 4) |
|---------------------------------|--------------------------------------|--|--------------------------------|---|---|------------|-------|---|--|--|
| | | | Code | V | Amount | (A) or (D) | Price | | | |

Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)

| 1. Title of Derivative Security (Instr. 3) | 2. Conversion or Exercise Price of Derivative Security | 3. Transaction Date (Month/Day/Year) | 3A. Deemed Execution Date, if any (Month/Day/Year) | 4. Transaction Code (Instr. 8) | | 5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5) | | 6. Date Exercisable and Expiration Date (Month/Day/Year) | | 7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4) | | 8. Price of Derivative Security (Instr. 5) | 9. Number of derivative Securities Beneficially Owned Following Reported Transaction(s) (Instr. 4) | 10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 11. Nature of Indirect Beneficial Ownership (Instr. 4) |
|--|--|--------------------------------------|--|--------------------------------|---|--|-----|--|-----------------|---|----------------------------|--|--|---|--|
| | | | | Code | V | (A) | (D) | Date Exercisable | Expiration Date | Title | Amount or Number of Shares | | | | |
| Restricted Stock Units ⁽¹⁾ | \$0 | 02/11/2021 | | A | | 17,822 ⁽²⁾ | | 02/11/2022 | 02/11/2024 | Common Stock | 17,822 | \$0 | 17,822 | D | |
| Employee Stock Option | \$10.35 | | | | | | | 05/10/2017 | 05/10/2022 | Common Stock | 75,000 | | 75,000 | D | |
| Employee Stock Option | \$15.55 | | | | | | | 05/10/2018 | 05/10/2023 | Common Stock | 75,000 | | 75,000 | D | |
| Employee Stock Option | \$19.45 | | | | | | | 05/09/2019 | 05/09/2024 | Common Stock | 75,000 | | 75,000 | D | |
| Restricted Stock Units | \$0 | | | | | | | 03/20/2020 | 03/20/2022 | Common Stock | 21,326 | | 21,326 | D | |
| Restricted Stock Units | \$0 | | | | | | | 02/27/2021 | 02/27/2023 | Common Stock | 15,896 | | 15,896 | D | |

Explanation of Responses:

- The restricted stock units vest in three (3) equal annual installments beginning 2-11-2022.
- Each restricted stock unit represents a contingent right to receive one share of CBIZ common stock.

Michael W. Gleespen, attorney-
in-fact for Chris Spurio 02/16/2021

** Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.