

**STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP**

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

OMB APPROVAL	
OMB Number:	3235-0287
Estimated average burden hours per response:	0.5

1. Name and Address of Reporting Person * <b>GROVE WARE H</b>  (Last) (First) (Middle) <b>C/O CBIZ, INC.</b> <b>6050 OAK TREE BOULEVARD SOUTH</b>  (Street) <b>CLEVELAND OH 44131</b>  (City) (State) (Zip)	2. Issuer Name and Ticker or Trading Symbol <b>CBIZ, Inc. [ CBZ ]</b>	5. Relationship of Reporting Person(s) to Issuer (Check all applicable)  Director 10% Owner <input checked="" type="checkbox"/> Officer (give title below) Other (specify below)  <b>C.F.O.</b>
	3. Date of Earliest Transaction (Month/Day/Year) <b>11/09/2016</b>	
6. Individual or Joint/Group Filing (Check Applicable Line) <input checked="" type="checkbox"/> Form filed by One Reporting Person <input type="checkbox"/> Form filed by More than One Reporting Person		

**Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned**

1. Title of Security (Instr. 3)	2. Transaction Date (Month/Day/Year)	2A. Deemed Execution Date, if any (Month/Day/Year)	3. Transaction Code (Instr. 8)		4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5)			5. Amount of Securities Beneficially Owned Following Reported Transaction(s) (Instr. 3 and 4)	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership (Instr. 4)
			Code	V	Amount	(A) or (D)	Price			
Common stock <sup>(1)</sup>	11/09/2016		M		21,661	A	\$7.41	270,689	D	
Common stock	11/09/2016		S		21,661	D	\$11 <sup>(2)</sup>	249,028	D	

**Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)**

1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)	4. Transaction Code (Instr. 8)		5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5)		6. Date Exercisable and Expiration Date (Month/Day/Year)		7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4)	8. Price of Derivative Security (Instr. 5)	9. Number of derivative Securities Beneficially Owned Following Reported Transaction(s) (Instr. 4)	10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)	
				Code	V	(A)	(D)	Date Exercisable	Expiration Date						Title
Employee Stock Option <sup>(1)</sup>	\$7.41	11/09/2016		M			21,661	04/04/2012	04/04/2017	Common stock	21,661	\$7.41	0.0000	D	
Employee Stock Option	\$5.87							05/22/2013	05/22/2018	Common stock	75,000		75,000	D	
Employee Stock Option	\$6.52							05/09/2014	05/09/2019	Common stock	75,000		75,000	D	
Employee Stock Option	\$8.36							05/14/2015	05/14/2020	Common stock	75,000		75,000	D	
Employee Stock Option	\$9.35							05/15/2016	05/15/2021	Common stock	75,000		75,000	D	
Employee Stock Option	\$10.35							05/10/2017	05/10/2022	Common stock	75,000		75,000	D	

**Explanation of Responses:**

- Exercise and sale of Employee Stock Options granted 04-04-2011 at \$7.41 exercise price, expiring 04-04-2017.
- Average price range between \$11.00 and \$11.0050

Michael W. Gleespen, Attorney- 11/11/2016  
In-Fact for Ware H. Grove

\*\* Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

\* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.