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# FORM 4

## UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

| Check this box if no longer subject to |
|--|
| Section 16. Form 4 or Form 5           |
| obligations may continue. See          |
| Instruction 1(b).                      |

### STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| OMB APPROVAL         |           |  |  |  |  |  |  |  |
|----------------------|-----------|--|--|--|--|--|--|--|
| OMB Number:          | 3235-0287 |  |  |  |  |  |  |  |
| Estimated average bu | rden      |  |  |  |  |  |  |  |
| hours per response.  | 0.5       |  |  |  |  |  |  |  |

| 1. Name and Address of Reporting Person*<br><u>WILEY BENAREE PRATT</u> |                  |       | 2. Issuer Name <b>and</b> Ticker or Trading Symbol<br><u>CBIZ, Inc.</u> [ CBZ ] |   | tionship of Reporting Perso<br>all applicable)<br>Director   | on(s) to Issuer<br>10% Owner |  |  |
|--|------------------|-------|---|---|--|------------------------------|--|--|
| (Last)<br>703 BOYLSTO  | (First) (Middle) |       | 3. Date of Earliest Transaction (Month/Day/Year)<br>11/01/2019                  | -   | Officer (give title below)                                   | Other (specify below)        |  |  |
| (Street)   |                  |       | 4. If Amendment, Date of Original Filed (Month/Day/Year)                        | 6. Individual or Joint/Group Filing (Check Applicable Line) |  |                              |  |  |
| BROOKLINE  | MA               | 02445 |   | X   | Form filed by One Repor<br>Form filed by More than<br>Person | 0                            |  |  |
| (City)   | (State)          | (Zip) |   |   | Peison   |                              |  |  |

#### Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned

| 1. Title of Security (Instr. 3) | 2. Transaction<br>Date<br>(Month/Day/Year) | 2A. Deemed<br>Execution Date,<br>if any<br>(Month/Day/Year) | 3.<br>Transa<br>Code (<br>8) |   |          |               | 5. Amount of<br>Securities<br>Beneficially<br>Owned Following<br>Reported | 6. Ownership<br>Form: Direct<br>(D) or Indirect<br>(I) (Instr. 4) | 7. Nature<br>of Indirect<br>Beneficial<br>Ownership |            |
|---------------------------------|--|---|------------------------------|---|----------|---------------|---|---|---|------------|
|                                 |  |   | Code                         | v | Amount   | (A) or<br>(D) | Price   | Transaction(s)<br>(Instr. 3 and 4)                                |   | (Instr. 4) |
| Common Stock                    | 11/01/2019                                 |   | S                            |   | 1,600(1) | D             | \$27.4463(2)  | 62,871  | Ι   | By trust   |
| Common Stock                    |  |   |                              |   |          |               |   | 9,202   | D   |            |
| Restricted Common Stock         |  |   |                              |   |          |               |   | 8,000   | D   |            |

# Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)

| 1. Title of<br>Derivative<br>Security<br>(Instr. 3) | 2.<br>Conversion<br>or Exercise<br>Price of<br>Derivative<br>Security | 3. Transaction<br>Date<br>(Month/Day/Year) | 3A. Deemed<br>Execution Date,<br>if any<br>(Month/Day/Year) | 4.<br>Transa<br>Code (<br>8) |   | of<br>Deriv<br>Secu<br>Acqu<br>(A) or<br>Dispo<br>of (D)<br>(Instr | 5. Number<br>of Expiration Date<br>Derivative<br>Securities<br>Acquired<br>(A) or<br>Disposed<br>of (D)<br>(Instr. 3, 4<br>and 5) |                     | ate                | 7. Title<br>Amour<br>Securi<br>Underl<br>Deriva<br>Securi<br>and 4) | nt of<br>ties<br>ying<br>tive<br>ty (Instr. 3 | 8. Price of<br>Derivative<br>Security<br>(Instr. 5) | 9. Number of<br>derivative<br>Securities<br>Beneficially<br>Owned<br>Following<br>Reported<br>Transaction(s)<br>(Instr. 4) | 10.<br>Ownership<br>Form:<br>Direct (D)<br>or Indirect<br>(I) (Instr. 4) | 11. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |
|---|---|--|---|------------------------------|---|--|---|---------------------|--------------------|---|---|---|--|--|--|
|   |   |  |   | Code                         | v | (A)  | (D)   | Date<br>Exercisable | Expiration<br>Date | Title   | Amount<br>or<br>Number<br>of<br>Shares        |   |  |  |  |

Explanation of Responses:

1. This sale was executed as part of a 10b5-1 plan executed on September 3, 2019, and which runs through April 1, 2020.

2. Weighted average sale price of price range between \$27.40 and \$27.50. Will provide upon request number of shares sold at each separate price.

 Michael W. Gleespen,

 attorney-in-fact for Benaree
 11/05

 Pratt Wiley
 11/05

\*\* Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

\* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.

11/05/2019

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