FORM 4

## UNITED STATES SECURITIES AND EXCHANGE COMMISSION

| Washington, D | D.C. 20549 |
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| Check this box if no longer subject to<br>Section 16. Form 4 or Form 5 | STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP                           |
|--|--|
| obligations may continue. See Instruction 1(b).                        | Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 |

| OMB APPRO              | OVAL                                  |
|------------------------|---------------------------------------|
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Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person*  GROVE WARE H |   |  |   |                             | 2. Issuer Name and Ticker or Trading Symbol CBIZ, Inc. [ CBZ ] |   |       |                          |                                    |         |                     |  |                                       |                         | k all applic<br>Directo   | cable)  | ting Person(s) to Iss<br>10% O<br>le Other (        |  | wner                                  |
|--|---|--|---|-----------------------------|--|---|-------|--------------------------|------------------------------------|---------|---------------------|--|---------------------------------------|-------------------------|---|---|---|--|---------------------------------------|
| (Last)   | ,   | First)                                     | (Middle)  |                             |  | 3. Date of Earliest Transaction (Month/Day/Year) 08/01/2019 |       |                          |                                    |         |                     |  |                                       |                         |   |   |   | below)   |                                       |
| 6050 OA  | K TREE E  | SOULEVARD SO                               | DUTH  |                             |  | If Ame  | ndme  | nt Date                  | of Origina                         | l Eiled | (Month/Da           | av/Vear)   |                                       | Indi                    | vidual or   | loint/Groun   | Filino  | ı (Check An  | nlicable                              |
| (Street) CLEVELAND OH 44131                            |   |  |   | -   4. 1                    | 4. If Amendment, Date of Original Filed (Month/Day/Year)       |   |       |                          |                                    |         |                     |  | ine) X                                | ′                       |   |   |   |  |                                       |
| (City)   | (9  | State)                                     | (Zip)   |                             |  |   |       |                          |                                    |         |                     |  |                                       |                         |   |   |   |  |                                       |
|  |   | Tak  | le I - Noi  | n-Deriv                     | vativ  | e Se  | curit | ties Ac                  | quired                             | Dis     | posed o             | f, or Be   | enefici                               | ally                    | Owned   |   |   |  |                                       |
| 1. Title of Security (Instr. 3)                        |   | 2. Transaction<br>Date<br>(Month/Day/Year) |   | ear)                        | 2A. Deemed<br>Execution Date,<br>if any<br>(Month/Day/Year)    |   | Code  | Transaction Code (Instr. |                                    |         |                     |  |                                       | es<br>ally<br>Following | 6. Ownership<br>Form: Direct<br>(D) or Indirect<br>(I) (Instr. 4) |   | 7. Nature<br>of Indirect<br>Beneficial<br>Ownership |  |                                       |
|  |   |  |   |                             |  |   |       |                          | Code                               | v       | Amount              | (A) c  | Price                                 | ;                       | Reported<br>Transact<br>(Instr. 3                                 | ion(s)  |   |  | (Instr. 4)                            |
| Common Stock <sup>(1)</sup>                            |   |  | 08/03   | 01/2019                     |  |   |       | М                        |                                    | 25,00   | 0 A                 | \$8  | .36                                   | 288,096                 |   | D   |   |  |                                       |
| Common   | ommon Stock   |  |   | 08/01                       | 1/2019   |   |       |                          | S                                  |         | 25,00               | 25,000 D   |                                       | 3.24                    | 263,096   |   |   | D  |                                       |
|  |   |  | Table II -  |                             |  |   |       |                          |                                    |         | osed of,<br>onverti |  |                                       |                         | wned  |   |   |  |                                       |
| 1. Title of<br>Derivative<br>Security<br>(Instr. 3)    | 2.<br>Conversion<br>or Exercise<br>Price of<br>Derivative<br>Security | 3. Transaction<br>Date<br>(Month/Day/Year) | 3A. Deemed<br>Execution Do<br>if any<br>(Month/Day/ | Date, Transact<br>Code (In: |  |   |       |                          | 6. Date E<br>Expiratio<br>(Month/D | n Date  | •                   | ond 7. Title and Am<br>of Securities<br>Underlying<br>Derivative Sec<br>(Instr. 3 and 4) |                                       | E                       | 3. Price of<br>Derivative<br>Security<br>(Instr. 5)               | 9. Number derivative Securities Beneficia Owned Following Reported Transacti (Instr. 4) | e<br>s<br>Illy                                      | 10.<br>Ownership<br>Form:<br>Direct (D)<br>or Indirect<br>(I) (Instr. 4) | Beneficial<br>Ownership<br>(Instr. 4) |
|  |   |  |   |                             | Code   | v   | (A)   | (D)                      | Date<br>Exercisa                   |         | Expiration<br>Date  | Title  | Amour<br>or<br>Number<br>of<br>Shares | er                      |   |   |   |  |                                       |
| Employee<br>Stock                                      | \$8.36  | 08/01/2019                                 |   |                             | M  |   |       | 25,000                   | 05/14/20                           | 15 (    | 05/14/2020          | Common<br>Stock  | 25,00                                 | 0                       | \$0   | 9,746   | 5   | D  |                                       |

## **Explanation of Responses:**

1. Exercise and sale of Employee Stock Options granted 05-14-2014 at \$8.36 exercise price, expiring 05-14-2020.

Michael W. Gleespent,

Attorney-In-Fact for Ware H.

08/05/2019

Grove

\*\* Signature of Reporting Person Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- \* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.