FORM 4

## UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

| <b>STATEMENT</b> | OF CHANGES | IN BENEFICIAL | . OWNERSHIP |
|------------------|------------|---------------|-------------|

| OMB APPRO              | VAL       |
|------------------------|-----------|
| OMB Number:            | 3235-0287 |
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Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person*  GERARD STEVEN L  |  |       |                                      |         |   | 2. Issuer Name <b>and</b> Ticker or Trading Symbol CBIZ, Inc. [ CBZ ]        |         |  |            |   |  |              |               |                      |   | all app<br>Direc                       |   |  | 10% Owner   |             |
|--|--|-------|--------------------------------------|---------|---|--|---------|--|------------|---|--|--------------|---------------|----------------------|---|--|---|--|---|-------------|
| (Last) (First) (Middle) 6050 OAK TREE BLVD. SUITE 500  |  |       |                                      |         |   | 3. Date of Earliest Transaction (Month/Day/Year) 05/04/2012                  |         |  |            |   |  |              |               |                      |   | belov                                  | ,   | e Other (specify below) ecutive Officer                            |   |             |
| (Street) CLEVEL (City)   |  |       | 44131<br>(Zip)                       |         | - 4. If   | Ame  | endment | , Date o   | of Origina | Filed   | I (Month/Da                                | ay/Yea       | ar)           |                      | . Indiv<br>ine)<br>X  | Forn                                   | r Joint/Group<br>n filed by Ond<br>n filed by Mod<br>on | e Reporti  | ng Pers   | on          |
|  |  | Tab   | le I - Noi                           | n-Deriv | ative   | Se   | curitie | s Acc  | quired,    | Dis   | posed o                                    | f, oı        | r Ben         | efici                | ally  | Owne                                   | ed  |  |   |             |
| 1. Title of Security (Instr. 3)  2. Transac Date (Month/Date)  |  |       |                                      |         |   | Execution Date,  |         | Transaction Dispos<br>Code (Instr. 5)  |            | Disposed  | rities Acquired (A)<br>d Of (D) (Instr. 3, |              |               | 4 and Se<br>Be<br>Ov |   | Securities F<br>Beneficially (         |   | ership<br>Pirect<br>Idirect<br>. 4)                                | 7. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |             |
|  |  |       |                                      |         |   |  |         |  | Code       | v   | Amount                                     |              | (A) or<br>(D) | Price                |   | Transaction(s)<br>(Instr. 3 and 4)     |   |  |   | (111341. 4) |
| Common   | Stock <sup>(1)</sup>   |       |                                      | 05/04   | 4/2012  | 2  |         |  | F          |   | 3,483                                      | 3            | D             | \$5.                 | 5.95 798,964.37   |  | Г   | )  |   |             |
|  | Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities) |       |                                      |         |   |  |         |  |            |   |  |              |               |                      |   |  |   |  |   |             |
| 1. Title of Derivative Security (Instr. 3)  2. Conversion or Exercise (Month/Day/Year)  Price of Derivative Security  3. Transaction Date (Month/Day/Year)  (Month/Day/Year) |  | Date, | 4.<br>Transaction<br>Code (Instr. 8) |         | of Of Derive Secue Acque (A) of Disposor (Instr | of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5) |         | 6. Date Exercisable and Expiration Date (Month/Day/Year)  Date Expiration Exercisable Date |            | 7. Title and<br>Amount of<br>Securities<br>Underlying<br>Derivative<br>Security (Instr.<br>and 4)  Amoun<br>or<br>Numbe<br>of |  | ount<br>nber | t             |                      | 9. Number of<br>derivative<br>Securities<br>Beneficially<br>Owned<br>Following<br>Reported<br>Transaction<br>(Instr. 4) | Owr<br>Fori<br>Dire<br>or Ir<br>(I) (I | nership<br>n:<br>ct (D)<br>ndirect<br>nstr. 4)          | 11. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |   |             |

## **Explanation of Responses:**

1. Surrender of stock to satisfy withholding obligation on vesting of restricted stock.

Michael W. Gleespen,

Attorney-In-Fact for Steven L. 05/07/2012

Gerard

\*\* Signature of Reporting Person Date

 $Reminder: Report \ on \ a \ separate \ line \ for \ each \ class \ of \ securities \ beneficially \ owned \ directly \ or \ indirectly.$ 

- $^{\star}$  If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

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