# UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

#### FORM S-8

## REGISTRATION STATEMENT UNDER THE SECURITIES ACT OF 1933

## CBIZ, INC.

(Exact name of registrant as specified in its charter)

Delaware 22-2769024

(State or other jurisdiction of incorporation or organization)

(I.R.S. Employer Identification No.)

6801 Brecksville Rd, Door N Independence, Ohio 44131 (216) 447-9000 (Address of Principal Executive Offices) (Zip Code)

CBIZ, Inc. 2019 Omnibus Incentive Plan (Full title of the plan)

Michael W. Gleespen Secretary and General Counsel 6801 Brecksville Rd, Door N Independence, Ohio 44131 (216) 447-9000

(Name, address and telephone number, including area code, of agent for service)

Copy to:
John J. Harrington
Baker & Hostetler LLP
127 Public Square, Suite 2000
Cleveland, Ohio 44114
(216) 621-0200

Indicate by check mark whether the registrant is a large accelerated filer, an accelerated filer, a non-accelerated filer, a smaller reporting company, or an emerging growth company. See the definitions of "large accelerated filer," "accelerated filer," "smaller reporting company," and "emerging growth company" in Rule 12b-2 of the Exchange Act. (Check one):

| Large accelerated filer  | $\boxtimes$  | Accelerated filer         |  |  |  |  |  |
|--|--|---------------------------|--|--|--|--|--|
| Non-accelerated filer  | $\Box$ (Do not check if a smaller reporting company) | Smaller reporting company |  |  |  |  |  |
|  |  | Emerging growth company   |  |  |  |  |  |
| If an emerging growth company, indicate by check mark if the registrant has elected not to use the extended transition period for complying with any new or revised financial accounting standards provided pursuant to Section 13(a) of the Exchange Act. $\square$ |  |                           |  |  |  |  |  |

#### **EXPLANATORY NOTE**

This Registration Statement on Form S-8 ("Registration Statement") has been prepared and filed pursuant to and in accordance with the requirements of General Instruction E to Form S-8 for the purpose of effecting the registration under the Securities Act of 1933 (the "Securities Act") of an additional 1,500,000 shares of Common Stock, par value \$0.01 per share (the "Common Stock"), of CBIZ, Inc., a Delaware corporation (the "Company" or the "Registrant"), pursuant to CBIZ, Inc. 2019 Omnibus Incentive Plan (as amended, the "2019 Plan"). The contents of the Registration Statement on Form S-8 filed by the Registrant with the Securities and Exchange Commission (the "Commission") on July 7, 2014, as amended by the post-effective amendment thereto filed on May 24, 2019 (Registration No. 333-197284), are incorporated by reference herein.

#### PART II

#### INFORMATION REQUIRED IN THE REGISTRATION STATEMENT

#### Item 3. Incorporation of Documents by Reference

The following documents filed by the Registrant with the Commission are incorporated herein by reference:

- Annual Report on Form 10-K for the year ended December 31, 2022, filed on February 24, 2023;
- Quarterly Report on Form 10-Q for the quarter ended March 31, 2023, filed on April 28, 2023;
- Quarterly Report on Form 10-Q for the quarter ended June 30, 2023, filed on July 27, 2023;
- · Current Reports on Form 8-K, filed on February 10, 2023, March 22, 2023 and May 16, 2023; and
- the description of the Registrant's Common Stock contained in the Registrant's <u>Registration Statement on Form 8-A</u>, as filed with the Commission on July 26, 2006, including any amendments or reports filed for the purpose of updating such description.

All reports and other documents filed by the Registrant after the date hereof pursuant to Sections 13(a), 13(c), 14 and 15(d) of the Securities Exchange Act of 1934, as amended, prior to the filing of a post-effective amendment which indicates that all securities offered hereby have been sold or which deregisters all securities then remaining unsold, shall be deemed to be incorporated by reference herein and to be part hereof from the date of filing of such reports and documents. Any statement contained in a document incorporated or deemed to be incorporated by reference herein shall be deemed to be modified or superseded for the purposes of this Registration Statement to the extent that a statement contained herein or in any other subsequently filed document which also is or is deemed to be incorporated by reference herein modifies or supersedes such statement. Any statement so modified or superseded shall not be deemed, except as so modified or superseded, to constitute a part of this Registration Statement.

#### Item 8. Exhibits

| Description  |
|--|
| Opinion of Legal Counsel   |
| CBIZ, Inc. 2019 Omnibus Incentive Plan (filed as Exhibit 4.2 to the Company's Registration Statement on Form S-8, File No. 333-197284, and incorporated herein by reference)           |
| Amendment No. 1 to CBIZ, Inc. 2019 Omnibus Incentive Plan (filed as Exhibit 99.1 to the Company's Form 8-K, File No. 001-32961, on May 16, 2023, and incorporated herein by reference) |
| Consent of Independent Registered Public Accounting Firm   |
| Consent of Legal Counsel (included in Exhibit 5.1)   |
| Power of Attorney (included on signature page).  |
| Filing Fee Table   |
|  |

#### **SIGNATURES**

Pursuant to the requirements of the Securities Act of 1933, the Registrant certifies that it has reasonable grounds to believe that it meets all of the requirements for filing on Form S-8 and has duly caused this Registration Statement to be signed on its behalf by the undersigned, thereunto duly authorized, in the City of Independence, State of Ohio, on July 27, 2023.

CBIZ, Inc.

By: /s/ Jerome P. Grisko, Jr.

Jerome P. Grisko, Jr. President & Chief Executive Officer

#### POWER OF ATTORNEY

Each person whose signature appears in this Registration Statement in any capacity hereby constitutes and appoints Jerome P. Grisko, Jr., Ware H. Grove, and Michael W. Gleespen, and each of them, his true and lawful attorney-in-fact and agent, with full power of substitution, for him and in his name, place and stead, in any and all capacities, to sign any and all amendments (including post-effective amendments) to this Registration Statement and to file the same with the Securities and Exchange Commission, with all exhibits thereto, and other documents in connection therewith, granting unto said attorney-infact and agent, full power and authority to do and perform each and every act and thing requisite or desirable.

Pursuant to the requirements of the Securities Act of 1933, this Registration Statement has been signed by the following persons in the capacity(ies) indicated on July 27, 2023.

| Signature                 | Title   | Date          |  |
|---------------------------|---|---------------|--|
| /s/ Jerome P. Grisko, Jr. | President & Chief Executive Officer, Director (Principal Executive Officer) | July 27, 2023 |  |
| Jerome P. Grisko, Jr.     |   |               |  |
| /s/ Ware H. Grove         | Chief Financial Officer (Principal Financial and Accounting Officer)        | July 27, 2023 |  |
| Ware H. Grove             |   |               |  |
| /s/ Rick L. Burdick       | Chairman  | July 27, 2023 |  |
| Rick L. Burdick           |   |               |  |
| /s/ Michael H. DeGroote   | Director  | July 27, 2023 |  |
| Michael H. DeGroote       |   |               |  |
| /s/ Gina D. France        | Director  | July 27, 2023 |  |
| Gina D. France            |   |               |  |
| /s/ Todd J. Slotkin       | Director  | July 27, 2023 |  |
| Todd J. Slotkin           |   |               |  |
| /s/ A.Haag Sherman        | Director  | July 27, 2023 |  |
| A.Haag Sherman            |   |               |  |
| /s/ Richard T. Marabito   | Director  | July 27, 2023 |  |
| Richard T. Marabito       |   |               |  |
| /s/ Benaree Pratt Wiley   | Director  | July 27, 2023 |  |
| Benaree Pratt Wiley       |   |               |  |
| /s/ Rodney A. Young       | Director  | July 27, 2023 |  |
| Rodney A. Young           |   |               |  |

### **Calculation of Filing Fee Tables**

## Form S-8

(Form Type)

## CBIZ, Inc.

(Exact Name of Registrant as Specified in its Charter)

#### **Table 1: Newly Registered Securities**

|                        |                         |                           |                                     | Proposed                           | Maximum                     |                |                               |
|------------------------|-------------------------|---------------------------|-------------------------------------|------------------------------------|-----------------------------|----------------|-------------------------------|
| Security Type          | Security Class<br>Title | Fee Calculation<br>Rule   | Amount<br>Registered <sup>(1)</sup> | Maximum Offering<br>Price Per Unit | Aggregate<br>Offering Price | Fee Rate       | Amount of<br>Registration Fee |
| Equity                 | Common Stock            | 457(c) and<br>Rule 457(h) | 1,500,000 <sup>(2)</sup>            | \$53.91 <sup>(3)</sup>             | \$80,865,000                | 0.00011020     | \$<br>8,911.32                |
| Total Offering Amounts |                         |                           |                                     | \$80,865,000                       |                             | \$<br>8,911.32 |                               |
| Total Fee Offsets      | s                       |                           |                                     |                                    |                             |                | _                             |
| Net Fee Due            |                         |                           |                                     |                                    |                             |                | \$<br>8,911.32                |

- (1) Pursuant to Rule 416(a) of the Securities Act of 1933, as amended (the "Securities Act"), this Registration Statement on Form S-8 (the "Registration Statement") shall also cover any additional shares of Common Stock of CBIZ, Inc. (the "Registrant") that may be issued pursuant to the 2019 CBIZ, Inc. Omnibus Incentive Plan (as amended, the "2019 Plan"), by reason of any stock dividend, stock split, recapitalization or other similar transaction effected without the receipt of consideration which results in an increase in the number of the outstanding shares of common stock of the Registrant.
- (2) Reflects 1,500,000 additional shares of Common Stock reserved for issuance pursuant to the 2019 Plan.
- (3) Estimated solely for the purpose of determining the registration fee pursuant to Rule 457(c) and Rule 457(h) under the Securities Act, on the basis of \$53.91 per share, which represents the average of the high and low prices of the Common Stock, as reported on the NYSE on July 24, 2023.

## **BakerHostetler**

Baker&Hostetler LLP

Key Tower 127 Public Square, Suite 2000 Cleveland, OH 44114-1214

T 216.621.0200 F 216.696.0740 www.bakerlaw.com

July 27, 2023

CBIZ, Inc. 6801 Brecksville Rd, Door N Independence, Ohio 44131

Ladies and Gentlemen:

We have acted as counsel to CBIZ, Inc., a Delaware corporation (the "Company"), in connection with the filing of a Registration Statement on Form S-8 (the "Registration Statement") with the Securities and Exchange Commission (the "Commission") under the Securities Act of 1933 (the "Act"). The Registration Statement relates to registration under the Act by the Company of 1,500,000 additional shares of common stock (the "Shares") of the Company to be offered and sold pursuant to the CBIZ, Inc. 2019 Omnibus Incentive Plan (as amended, the "Plan").

We have examined such documents and such matters of fact and law as we deem necessary to render the opinions contained herein. In our examination, we have assumed, but have not independently verified, the genuineness of all signatures, the conformity to original documents of all documents submitted to us as certified, facsimile or other copies, and the authenticity of all such documents. As to questions of fact material to this opinion, we have relied on certificates or comparable documents of public officials and of officers and representatives of the Company.

Based on the foregoing, and subject to the qualifications stated herein, we are of the opinion that the Shares to be issued by the Company under the Plan, when issued and sold in accordance with the terms of the Plan, will be validly issued, fully paid and non-assessable.

The opinions expressed herein are limited to the General Corporation Law of the State of Delaware and we express no opinion as to the effect on the matters covered by this letter of the laws of any other jurisdiction.

We hereby consent to the filing of this letter as Exhibit 5.1 to the Registration Statement. In giving such consent, we do not hereby admit that we are in the category of persons whose consent is required under Section 7 of the Act or the rules and regulations of the Commission.

Very truly yours,

/s/ Baker & Hostetler LLP

#### **Consent of Independent Registered Public Accounting Firm**

We consent to the use of our report dated February 24, 2023, with respect to the consolidated financial statements of CBIZ Inc. and subsidiaries, and the effectiveness of internal control over financial reporting, incorporated herein by reference.

/s/ KPMG LLP

Cleveland, Ohio July 27, 2023