FORM 4

## UNITED STATES SECURITIES AND EXCHANGE COMMISSION

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| OMB APPROVAL             |           |  |  |  |  |  |  |  |
|--------------------------|-----------|--|--|--|--|--|--|--|
| OMB Number:              | 3235-0287 |  |  |  |  |  |  |  |
| Estimated average burden |           |  |  |  |  |  |  |  |

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

## Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP hours per response: 0.5 or Section 30(h) of the Investment Company Act of 1940

| 1. Name and Address of Reporting Person*  GLEESPEN MICHAEL W   |   |                                       |                                      |   |           | 2. Issuer Name <b>and</b> Ticker or Trading Symbol CBIZ, Inc. [ CBZ ] |                            |  |   |                |   |                                  |               | (Check                                 | all app   | olicable)   | g Person(s) to I  |   |  |
|--|---|---------------------------------------|--------------------------------------|---|-----------|---|----------------------------|--|---|----------------|---|----------------------------------|---------------|--|---|---|---|---|--|
| (Last) (First) (Middle) 6050 OAK TREE BLVD. SUITE 500  |   |                                       |                                      | 3. Date of Earliest Transaction (Month/Day/Year) 01/15/2009 |           |   |                            |  |   |                |   | X                                | belov         | w) ``                                  | below<br>e Secretary  |   |   |   |  |
| (Street) CLEVEI (City)   |   | OH<br>(State)                         |                                      | 4131<br>Zip)  |           | 4. If   | Amen                       | dment,   | Date (  | of Origir      | nal File  | ed (Month/Da                     | ay/Year)      |  | 6. Indiv<br>Line)<br>X  | Form  | n filed by One  | Filing (Check A<br>Reporting Pers<br>re than One Rep              | son  |
| Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned   |   |                                       |                                      |   |           |   |                            |  |   |                |   |                                  |               |  |   |   |   |   |  |
| 1. Title of Security (Instr. 3)  2. Transaction Date (Month/Day/N  |   |                                       |                                      |   |           | Execution Date,   |                            | 3. Transaction Code (Instr. 8) 4. Securities Acquired (A) of Disposed Of (D) (Instr. 3, 4 and 1) |   |                | ed (A) or<br>tr. 3, 4 an                                | and 5) Secur<br>Benet            |               | icially<br>d Following                 | 6. Ownership<br>Form: Direct<br>(D) or Indirect<br>(I) (Instr. 4) | 7. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |   |   |  |
|  |   |                                       |                                      |   |           |   |                            | Code   | v   | Amount         | (A) or<br>(D)   | Price                            |               | Transa                                 | action(s)<br>3 and 4)   |   | (111311. 4)   |   |  |
| Common Stock <sup>(1)</sup> 01/15/20   |   |                                       |                                      | 2009  | 009       |   | P                          |  | 28  | A              | \$8.12  | <sup>2</sup> 52 <sup>(1)</sup> 3 |               | 3,114.8                                | D   |   |   |   |  |
| Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities) |   |                                       |                                      |   |           |   |                            |  |   |                |   |                                  |               |  |   |   |   |   |  |
| 1. Title of<br>Derivative<br>Security<br>(Instr. 3)  | 2.<br>Conversic<br>or Exercis<br>Price of<br>Derivative<br>Security | rsion Date<br>rcise (Mon<br>f<br>tive | Date Execu<br>Month/Day/Year) if any | if any  | ion Date, |   | ransaction<br>Code (Instr. |  | 5. Number<br>of<br>Derivative<br>Securities<br>Acquired<br>(A) or<br>Disposed<br>of (D)<br>(Instr. 3, 4<br>and 5) |                | 6. Date Exercisal<br>Expiration Date<br>(Month/Day/Year |                                  | ate Amount of |  |   |   | 9. Number of derivative Securities Beneficially Owned Following Reported Transaction (Instr. 4) | Ownership<br>Form:<br>Direct (D)<br>or Indirect<br>(I) (Instr. 4) | 11. Nature<br>of Indirect<br>Beneficial<br>Ownership<br>(Instr. 4) |
|  |   |                                       |                                      |   |           | Code  | v                          | (A)  | (D)   | Date<br>Exerci | sable   | Expiration<br>Date               | Title         | Amount<br>or<br>Number<br>of<br>Shares |   |   |   |   |  |

## **Explanation of Responses:**

1. Purchased under CBIZ 2007 Employee Stock Purchase Plan approved by Shareholders at 2007 Annual Meeting. Cost of purchasing stock under the Plan is 15% less than FMV as defined by the Plan.

Michael W. Gleespen

01/19/2009

\*\* Signature of Reporting Person

Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- \* If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- \*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.